

# FIELD SET UP & PACK UP

## Where do I go when I arrive?

Upon arrival: Please report to the Parent duty check in desk to check in for your duty.

## Field Set up

### Where is the equipment stored and how will I know where to set it up?

Equipment is usually placed outside the clubhouse and can be collected from there for set up.

### What items need setting up?

- Drinks trolleys need to be lined up along the front of the circular track where the kids meet.
- Flags for 'track crossing' and 'throws in progress' need to be assembled and put up.
- Discus and Shotput trolleys
- High Jump mats and poles

### Who can I ask for guidance?

TBA

## Field Pack up

### How will I know when my duty starts?

Please listen to PA announcements towards the end of the night, you will be called to start pack up

### Instructions for pack up

- High Jump mats to be taken up to the equipment room on trolleys
- Long-jump, Shot-put and Discus trolleys placed outside the equipment room
- Any other cones, markers, flags etc need to be packed up and placed outside the equipment room

CANTERBURY  
LITTLE ATHLETICS

DUTY DESCRIPTION

